LWC2018 Refund Request

Entry: (please circle) Masters Ocean/Pool National Team Ocean/Pool Interclub Ocean/Pool/March Past/2km Beach IRB National/Interclub Surf Boat	Registration ID:
Team Manager Name:	Club/Team Name:
Name of Participant:	Refund request date:
Email:	Phone:

Amount: Euro **Less €20.00 Admin Fee per participant** **Total Refund Amount €**

Refund type: ☐small team discount ☐ cancellation ☐ medical refund ☐ other

Details:

PayPal details (for refund)

Name:	Mobile:	Email address:

OFFICE USE ONLY	
Authorised by LWC2018 Director: **Signature:** **Date:**	Authorised by Finance Department: **Signature:** **Date:**
Date refund processed:	By:
Cancelled in OrgaNet booking system ☐ Date:	Details entered in refund register ☐ Date:
Participant notified ☐ Date:	Team Manager notified ☐ Date:

Cancellation Fee

- Where cancellation is made less than two (2) working weeks prior to the commencement of the event, 50% of the registration fee will be charged. No cancellation fee is charged for cancellations made prior to two (2) working weeks to the commencement of the event, however an administration fee of 20 Euros will be charged.
- Participants who do not attend the event and do not notify LWC2018 LOC will be charged the full (100%) event fee
- Participants who commence the event, but leave the event early and/or do not complete the event will be charged the full (100%) event fee
- Cancellation of registrations will only be accepted until COB Friday 2 November 2018.

Exceptions

A medical certificate is required for cancellation based on illness or injury. In all other cases, refunds are at the discretion of LWC2018 LOC and may be negotiated on an individual case-by-case basis. Requests for medical refunds must be received by LWC2018 LOC no later than COB Monday 3 December 2018.

A “small team discount” of 200 Euro at COB Tuesday 16 October 2018 in National and Interclub Open and Youth will only be refunded if it comprises of less than 4 team members of the same gender who can compete in one or more team races.

A “small team discount” of 125 Euro at COB Tuesday 16 October 2018 in Masters will only be refunded if the team comprises of less than 4 team members of the same gender who can compete in one or more team races in the pool events, or less than 3 team members of the same gender who can compete in one of more team races in the ocean events.

LWC2018 LOC will endeavour to process refunds promptly but this process on occasions could take up to 30 days. As payments are received in EUR and via a Paypal account, unfortunately SLSSA has no way of knowing what a registration cost the person in their currency on the day of payment. Therefore, all refunds will be provided in the amount of EUR from the Paypal account that the participant initially paid.

Please note: Any PayPal fees or currency fluctuations are not the responsibility of LWC2018 LOC in the case of a refund.